

Special Documents

MARYLAND HEALTH CARE COMMISSION

SCHEDULES FOR CERTIFICATE OF NEED REVIEW

The Maryland Health Care Commission provides the following schedules to interested members of the public and potential developers of projects involving health services and facilities that are subject to Certificate of Need ("CON") review and approval. The general criteria for Certificate of Need review are set forth at COMAR 10.24.01.08G(3). An applicant must demonstrate that the proposed project is consistent with these review criteria. It will be noted that the first criterion is evaluation of the project according to all relevant State Health Plan standards.

This Certificate of Need review schedule updates and extends the schedule published in 40:18 *Md. Register*, pages 1520-1524 (September 6, 2013), by repealing each previously published scheduled review for which the due date for receipt of Letters of Intent has not yet occurred. This review schedule is not a solicitation by the Commission for Certificate of Need applications, and does not indicate, in of itself, that additional capacity is needed in services subject to Certificate of Need review, or that Certificate of Need applications submitted for the services described will be approved by the Commission.

Applicants are encouraged to discuss their development plans and projects with the Commission Staff prior to filing letters of intent or applications.

Letters of Intent and applications for scheduled reviews may only be received and reviewed according to these published schedules. All Letters of Intent and Certificate of Need applications, including all of the required number of copies of CON applications, must be received at the offices of the **Maryland Health Care Commission, 4160 Patterson Avenue, Baltimore, Maryland 21215, no later than 4:30 p.m.** on the scheduled date of submission.

For further information about review schedules or procedures, call Kevin McDonald, Chief, Certificate of Need, at (410) 764-5982.

Acute Care Hospital Projects: Capital Construction and Changes to Bed Capacity

The Commission hereby publishes the following schedules for the submission of Certificate of Need applications by acute care general hospitals, for projects that involve capital expenditures related to replacement of hospital facilities, new construction or renovation to existing hospitals, proposed changes in bed capacity or operating room capacity at existing hospitals, the introduction of new services, or projects that involve more than one of these categories. Note that the following schedules do not apply to a project to establish a new acute care hospital.

Schedule One: All Acute Care Hospital Projects

Jurisdictions	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Allegany, Frederick, Garrett, Washington	May 2, 2014	May 14, 2014	July 7, 2014
Anne Arundel, Baltimore, Carroll, Harford, Howard, Baltimore City	June 6, 2014	June 18, 2014	August 8, 2014
Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico, Worcester	July 11, 2014	July 23, 2014	September 12, 2014
Calvert, Charles, Montgomery, Prince George's, St. Mary's	August 1, 2014	August 13, 2014	October 3, 2014

Schedule Two: All Acute Care Hospital Projects

Jurisdictions	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Allegany, Frederick, Garrett, Washington	November 7, 2014	November 19, 2014	January 9, 2015
Anne Arundel, Baltimore, Carroll, Harford, Howard, Baltimore City	December 5, 2014	December 17, 2014	February 6, 2015
Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico, Worcester	January 9, 2015	January 21, 2015	March 13, 2015
Calvert, Charles, Montgomery, Prince George's, St. Mary's	February 6, 2015	February 18, 2015	April 10, 2015

Special Hospitals (Pediatric, Psychiatric, Chronic, and Rehabilitation)

The Commission hereby publishes the following schedules for the submission of applications for any action related to facilities within the "special hospital" license category (psychiatric, chronic, rehabilitation, or pediatric), including a replacement facility for an existing special hospital, capital expenditures for new construction or renovation at an existing special hospital, or changes to service categories or bed capacity in an existing special hospital. Note that the following schedules do not apply to a project to establish a new special hospital.

For this special hospital services schedule, the Commission will use the following regional configuration of counties:

Western Maryland: Allegany, Carroll, Frederick, Garrett, Washington	Central Maryland: Anne Arundel, Baltimore, Harford, Howard, Baltimore City
Montgomery : Montgomery County	Southern Maryland: Calvert, Charles, Prince George's, St. Mary's
Eastern Shore: Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico, Worcester	

Schedule One
Special Hospitals (Pediatric, Psychiatric, Chronic, and Rehabilitation)

Health Planning Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Western Maryland	May 2, 2014	May 14, 2014	July 7, 2014
Montgomery County	June 6, 2014	June 18, 2014	August 8, 2014
Southern Maryland	July 11, 2014	July 23, 2014	September 12, 2014
Central Maryland	August 1, 2014	August 13, 2014	October 3, 2014
Eastern Shore	September 5, 2014	September 17, 2015	November 7, 2014

Schedule Two
Special Hospitals (Pediatric, Psychiatric, Chronic, and Rehabilitation)

Health Planning Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Western Maryland	November 7, 2014	November 19, 2014	January 9, 2015
Montgomery County	December 5, 2014	December 17, 2014	February 6, 2015
Southern Maryland	January 9, 2015	January 21, 2015	March 13, 2015
Central Maryland	February 6, 2015	February 18, 2015	April 10, 2015
Eastern Shore	March 6, 2015	March 18, 2015	May 8, 2015

Neonatal Intensive Care Units

The Commission hereby publishes the following schedules for the submission of applications to establish a new neonatal intensive care unit at an acute care hospital.

Schedule One
Neonatal Intensive Care Units

	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
All regions	July 11, 2014	July 23, 2014	September 12, 2014

**Schedule Two
Neonatal Intensive Care Units**

	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
All regions	December 5, 2014	December 17, 2014	February 6, 2015

Alcohol and Substance Abuse Treatment Facilities

The Commission hereby publishes the following schedules for the submission of Certificate of Need applications to establish intermediate care facilities for the treatment of alcohol and substance abuse. Applications will be considered according to this schedule for "Track 1," or privately-funded facilities, as defined in the State Health Plan.

Letters of intent and applications to establish "Track 2," or publicly-funded facilities, as defined by the State Health Plan, may be submitted at any time.

In the State Health Plan for this service and in this schedule, the following regional configuration of counties applies:

<u>Western Maryland:</u> Allegany, Carroll, Frederick, Garrett, Washington	<u>Central Maryland:</u> Anne Arundel, Baltimore, Harford, Howard, Baltimore City
<u>Montgomery:</u> Montgomery County	<u>Southern Maryland:</u> Calvert, Charles, Prince George's, St. Mary's
<u>Eastern Shore:</u> Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico, Worcester	

**Schedule One: Track 1 (Private) Facilities for Adults
Alcohol and Substance Abuse Treatment Facilities**

Health Planning Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Southern Maryland	May 2, 2014	May 14, 2014	July 7, 2014
Eastern Shore	June 6, 2014	June 18, 2014	August 8, 2014
Montgomery County	July 11, 2014	July 23, 2014	September 12, 2014
Western Maryland	August 1, 2014	August 13, 2014	October 3, 2014
Central Maryland	September 5, 2014	September 17, 2015	November 7, 2014

**Schedule One: Track 1 (Private) Facilities for Adults
Alcohol and Substance Abuse Treatment Facilities**

Health Planning Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Southern Maryland	November 7, 2014	November 19, 2014	January 9, 2015
Eastern Shore	December 5, 2014	December 17, 2014	February 6, 2015
Montgomery County	January 9, 2015	January 21, 2015	March 13, 2015
Western Maryland	February 6, 2015	February 18, 2015	April 10, 2015
Central Maryland	March 6, 2015	March 18, 2015	May 8, 2015

Freestanding Ambulatory Surgical Facilities

The Commission hereby establishes the following schedules for the submission of applications for new freestanding ambulatory surgical facilities, as defined in statute at Health-General Article §19-114(b).

Schedule One
Freestanding Ambulatory Surgical Facilities

Jurisdictions	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Calvert, Charles, Montgomery, Prince George's, St. Mary's	May 2, 2014	May 14, 2014	July 7, 2014
Anne Arundel, Baltimore, Carroll, Harford, Howard, Baltimore City	June 6, 2014	June 18, 2014	August 8, 2014
Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot Wicomico, Worcester	July 11, 2014	July 23, 2014	September 12, 2014
Allegany, Frederick, Garrett, Washington	August 1, 2014	August 13, 2014	October 3, 2014

Schedule Two
Freestanding Ambulatory Surgical Facilities

Jurisdictions	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Calvert, Charles, Montgomery, Prince George's, St. Mary's	November 7, 2014	November 19, 2014	January 9, 2015
Anne Arundel, Baltimore, Carroll, Harford, Howard, Baltimore City	December 5, 2014	December 17, 2014	February 6, 2015
Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot Wicomico, Worcester	January 9, 2015	January 21, 2015	March 13, 2015
Allegany, Frederick, Garrett, Washington	February 6, 2015	February 18, 2015	April 10, 2015

Comprehensive Care Facility Projects

The Commission hereby publishes the following two schedules for Certificate of Need review of proposed projects affecting comprehensive care facilities ("CCFs"). Schedule One identifies the review cycles for proposals involving the addition of CCF beds in Maryland jurisdictions in which the most recent State Health Plan need projection (COMAR 10.24.08, effective April 19, 2013) identifies a net need for beds in the forecast year of 2016 and for which no letters of intent or applications have been filed. Persons interested in submitting Certificate of Need applications involving the addition of beds in these jurisdictions should contact the Maryland Health Care Commission to ascertain the current level of net bed need, if any, identified for these jurisdictions prior to the filing of a Certificate of Need application. Schedule Two establishes submission dates for Certificate of Need applications related to all other CCF projects, that do not involve an increase in CCF bed capacity in a jurisdiction. These include projects that involve a proposed capital expenditure for new construction or renovation at an existing CCF, the relocation of an existing facility, or the proposed relocation of some or all of the CCF bed capacity from an existing facility to a new site within the same jurisdiction.

In the State Health Plan for this service, the following configuration of jurisdictions by region applies:

Western Maryland: Allegany, Carroll, Frederick, Garrett, Washington	Central Maryland: Anne Arundel, Baltimore, Harford, Howard, Baltimore City
Montgomery : Montgomery County	Southern Maryland: Calvert, Charles, Prince George's, St. Mary's
Eastern Shore: Caroline, Cecil, Dorchester, Kent, Queen Anne's, Somerset, Talbot, Wicomico, Worcester	

SPECIAL DOCUMENTS

448

Schedule One:
Part A: Proposed New Comprehensive Care Facility Beds

Jurisdiction	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Queen Anne's County	June 6, 2014	June 18, 2014	August 8, 2014
Worcester County	June 6, 2014	June 18, 2014	August 8, 2014
Frederick County	July 11, 2014	July 23, 2014	September 12, 2014
Howard County	August 1, 2014	August 13, 2014	October 3, 2014

Schedule One:
Part B: Other Comprehensive Care Facility Projects

Health Planning Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Eastern Shore	May 2, 2014	May 14, 2014	July 7, 2014
Western Maryland	June 6, 2014	June 18, 2014	August 8, 2014
Montgomery County	July 11, 2014	July 23, 2014	September 12, 2014
Central Maryland	August 1, 2014	August 13, 2014	October 3, 2014
Southern Maryland	September 5, 2014	September 17, 2015	November 7, 2014

Schedule Two:
Part B: Other Comprehensive Care Facility Projects

Health Planning Region	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Eastern Shore	November 7, 2014	November 19, 2014	January 9, 2015
Western Maryland	December 5, 2014	December 17, 2014	February 6, 2015
Montgomery County	January 9, 2015	January 21, 2015	March 13, 2015
Central Maryland	February 6, 2015	February 18, 2015	April 10, 2015
Southern Maryland	March 6, 2015	March 18, 2015	May 8, 2015

General Hospice Projects

The Commission hereby publishes the following schedule for Certificate of Need review of proposed projects involving the establishment of a general hospice or the expansion of an existing general hospice into a jurisdiction that the existing general hospice has not been authorized to serve. This schedule will only have force and effect if: (1) The State Health Plan for Facilities and Services: Hospice Services, COMAR 10.24.13, for which notice of adoption as proposed permanent regulations was published in the *Maryland Register* on July 26, 2013, is adopted as final regulations by the Maryland Health Care Commission and becomes effective; (2) Need projections for general hospice services based on the methodology in proposed COMAR 10.24.13.06 are published in the *Maryland Register*; and (3) Those published need projections identify either of the following jurisdictions listed in the following table as jurisdictions that, in the target year, have net need for general hospice services greater than the volume threshold, in accordance with proposed COMAR 10.24.13.06H(2)(k).

Schedule
General Hospice Projects

Jurisdiction	Letter of Intent Due Date	Pre-Application Conference Date	Application Submission Date
Prince George's	June 5, 2015	June 17, 2015	August 7, 2015
Baltimore City	October 2, 2015	October 14, 2015	December 4, 2015

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